

Corporate Social Responsibility Statement

Document Purpose and Scope

This document sets out the Corporate Social Responsibility (CSR) Policy of Action Training and Consultancy Services Limited. It covers activities undertaken by the company at its office and locations throughout the UK.

This document will be reviewed for continued suitability, will be communicated within (ATCS) and if appropriate, made available to interested parties. The review interval for this document is 12 months.

Policy Statement

Action Training and consultancy Services Ltd is committed to meeting its social, economic and environmental responsibilities and recognises the value that undertaking CSR activities can provide. To achieve this commitment, we will work hard to find a balance between the financial sustainability of (ATCS) as a business and our wider ethical aspirations and responsibilities.

As a minimum, we will comply with all legislation, standards, statutory and other obligations and best practices which are relevant to our activities and the jurisdictions in which we operate. We will seek to comply with client policies where required and reasonably possible to do so without conflicting with our own policies or other obligations.

Aim

This policy aims to support (ATCS) as a socially and environmentally responsible company, with financial stability that protects our employees, provides value to our clients and actively engages with stakeholders. Our wider aim, through the operations we undertake, is to have a positive impact on communities and the environment.

Responsibilities

Action Training and Consultancy Services is responsible for reviewing and approving the content and implementation of this policy by refreshing and reinforcing this policy via application, guidance and monitoring where appropriate.

The Directors are responsible for having an awareness of the social and environmental impacts of our operations and taking appropriate measures to help staff act in compliance with this policy.

The Managing Director will ensure the company's adherence to this policy.

All staff are required to comply with the policy requirements and share responsibility for our performance in implementing it.

Implementation

Through our business culture we will support initiatives to promote environmental sustainability, social inclusion and diversity and will encourage staff to consider how we as a company and they as individuals can improve their local community.

We acknowledge the value of local communities and aim to build positive relationships wherever possible. We seek to make a positive contribution through the services we provide and encourage participation, interaction and engagement. We recognise the environmental and social benefits of using local suppliers to support our offices.

ANDREW BILLINGTON

21st January 2020.

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